

Minutes of Little Falls Village Board Meeting:  
January 3, 2017

Attendees: Margie Ott, Todd Smith (Executive Director), June Gardner, Susan Harding, Laurene Sherlock, Mary O'Donoghue, Jane Croft, June Gardner, Lyn Pekkanen (Volunteer)

President Report (Margie Ott)

Board votes to meet monthly.

Todd has never missed a Board Meeting. Congratulations all around!

Meeting schedule for 2017: meetings to be held in Sumner Village

Community Center: [5:00-6:00 pm](#).

[Feb 7th](#), [March 7th](#), [April 4](#), [May 2](#), [June 6th](#), [August 1](#), [Sept. 5th](#), [Oct 3](#), [Nov 7th](#), Dec 5th.

Treasurer Report: (Margie Ott)

End of year numbers: see attached spreadsheet.

Need more members. Currently membership covers operating expenses.

Individual contributions a little lower than last year, but not all items have been included yet for end of 2016.

Year end process reviewed for final closing of the books: Nancy Milbourne will do this. (LFV accountant).

Susan Harding points out need for profit and loss items needed to be checked and designated in correct position on balance sheet. Noted was the placement of grant monies as an expense, not profit. Nancy Milbourne will be asked to review.

Executive Director Report: (Todd Smith)

\$3,400 has been raised (gross) from fundraising mailer in Nov. Cost was less than \$200.

115 members as of today: 25 associate members. 2 are couples. 21 single members.

90 full members of which 12 are couples.

84 volunteers: 50% are active: 2 of more activities/yr.

Background checks needed for 20 members. Board is asking volunteer committee look into how often background checks needed and possibility of retaining copies of driver's license and insurance. Village has insurance coverage for members not drivers' cars.

Todd will meet with other Villages to see about group insurance rate and also issues of asking about our volunteers drivers info.

364 services provided this year. Return trips no longer counted as a separate trip.

Trips to medical appointments: 122

To and from anywhere else: 38

179 village friendly visits.

Misc Services: 25

537 hours contributed. \$23.56 is value given volunteer service

\$12,640 in services provided the Village

75 programs(6.25/mo.): 2016

Number of events to be increased.

Arts outings to be held once a month.

Idea is raised as to charging non members to join in member activities. Any activity needs to pay for itself. Members will be charged a small added amount to event expense.

Membership Report: (Todd Smith)

Lyn Ermer and Todd Smith met re:

Information drops and information stands.

Neighbourhood associations will be contacted again.

Major member rush meeting to be held in early Fall.

Membership goals: 160 for this year.

Lyn Pekkanen gives accolades to Todd for all he does. Lyn to organize programs and get together soon for driving volunteers.

Volunteer Committee: Mary O'Donahue

Keeping non driving volunteers active: these volunteers say they would be interested in errands, friendly visits, fix ups, etc.

Suggestion to have volunteers put down preference and then contact these people when the requests come in for what they like to do.

More outreach and personal feedback to volunteers about their volunteer event.

Volunteer training to be scheduled.

Events to be held for differential age groups.

Communications Committee Report: Laurene Sherlock

See report.

Beacon article handed out: see attached: stressing giving aging-in-place a positive spin, (addition) “thriving in place” as an under theme in our communications.

(Correction) Recruit two or three more volunteers from within our member base or other interested parties to serve on the communications committee.

Recruit a group of volunteers from within the each community to be the official reposter of Village events.

Development Committee Report: Susan Harding

See written summary.

All committees to write up their questions so they can be presented as one questionnaire to other Villages. Susan volunteers to coordinate this.

Finance Committee: Margie Ott

Annual Report not available this eve. Report to be disseminated when completed.

See committee notes report.

New Business:

When editing documents, put dates on any revision.

Committee reports should be in a week prior to committee meetings.

Financials to be submitted on Friday prior to meetings.

Meeting adjourns: [6:23 pm](#)