



Board Meeting Minutes
March 7, 2016 4:00 pm

Board members present: Dave Gries, Jane Croft, Margie Ott, June Gardner, Susan Harding, Lyn Ermer, Alvin Sacks

Staff present: Todd Smith (Executive Director), Manuel Valencia (Operations Director)

Others Present: Suzanne Dater

President's Report: (Dave)

Todd to provide minutes from the January meeting for board approval in May.

Treasure's Report: Given by Todd

*Budget Report: Slight increase in dues and contributions Guide star program mentioned as a good resource to check out for services

Expenses: Reducing

Mailing for donations expense down significantly: big expense was December mailer (primarily stuffing expenses).

Will send out another mailer in a few months. Suggestion made to pitch membership as well for donations.

Dropping Village to Village Network membership Concern over event expense for fundraising.

Membership Report: (Todd)

Membership: 119 (over the next 90 days-6 months will lose some people).

Looking to find members to host wine and cheese parties for 10-15 people who might want to join.

Volunteer Committee: (Margie)

Friendly visit group being formed: want rides given to be termed more as friendly visits

Looking for overall handbook for volunteers; draft has been written by Todd 's son

Suggests raising visibility of Village:

*Wednesday Farmer's Market at Concord St Andrews *Garden Shows *Little Flower Rummage Sale

Grant Committee Report: (Margie)

*Sees County as best chance for grant funds *Combined Federal Campaign and Catalog of Philanthropy. Missed deadline for applying this year.

*Mary and Daniel Loughran Foundation gave to Palisades Village. Margie to check to see if they will give to LFV as well.

*Rotary and Glen Echo Park Foundation to be approached

Executive Director's Report: (Todd)

Office Space update:

*Could operate virtually/remotely if needed.

- *After 90 days, Lease can be voided w/ 30 days' notice should rent prove too much of a burden.
- *Concord St. Andrews is LFV office space now at a cost of \$500/ mo.

Development Committee Report: (Dave)

- *Antique Road Show going forward. Need new, non-copyrighted name.
- *Met with Sloane Auction house that will provide 3-4 appraisers to give oral evaluation of value for items brought to event.
- *Looking to charge \$10 admission and \$10/ per item appraised
- *To be held at St Dunstan's: June 4th

Hold private dinners w speaker re: aging

Online silent auction to be pursued at a later date.

Board Handbook to be created. Can look to other Board Handbooks for guidance.

Meeting adjourned at 5:00pm